

OFFICIAL KGE RECORDS REQUEST

TO: Kona Garden Estates Service Corporation Board of Directors

FROM (owner's name): _____

Having reviewed section 12.2 "Inspection of Records" of the KGE bylaws, which outlines the requirements for official requests of KGE documents, I am requesting copies of the following documents (continue on back, if needed). I agree to pay \$1.00/page for these copies. The total number of pages/required payment will be confirmed if/when the board approves the request.

1. _____
2. _____
3. _____
4. _____
5. _____

State of Hawaii Statute 414D-302: "(c) A member may inspect and copy the records identified in subsection (b) only if (1) The member's demand is made in good faith and for a proper use."

I request copying of the above listed documents for the purpose of:

Signature _____
Address _____
Phone Number _____
Printed Name _____
Date: _____

If the request is deemed to be for proper use, and the purpose for the request has been described with particularity, then the requested copies will be sent to the address you list above within 5 business days after receipt of payment by the board member who keeps the requested records (Secretary or Treasurer).

Mail this form to:

Kona Garden Estates Service Corporation
92-1329 Prince Kuhio Blvd #4, PMB #104 Captain Cook, Hawaii 96704
Or email to konagardenestates@gmail.com

For Board Member Use Only

Request approved or denied:
Date document copies sent or
date request was denied:
Board Signature: